



# Model

## Statement of data for payroll taxes

### Why this form?

Your employer or the benefits agency must withhold payroll taxes on your wages or your benefit payment. It is for that reason your data are needed. Provide the data on this form. Specify if you wish to have the payroll tax reduction. This reduction means that you pay less wage tax/national insurance contributions.

If you do not provide your personal data or if you provide them incorrectly, your employer or the benefits agency must withhold 52% wage tax/national insurance contributions. Your contributions to the Healthcare Insurance Act would also be higher.

#### To complete and to submit

Please submit this form to your employer, completed and signed, before your 1st working day. If you are starting work on the same day your employer is engaging you, you must submit this statement before starting work. If you have a benefit payment, you must submit this form prior to the 1st payment.

Upon submitting this statement, you must provide a proof of your identity. Please bring a valid identity document.

#### Please note!

If there are any changes in your data after the submission of this form, you must inform your employer or the benefits agency in writing. In such event, submit a new 'statement of data for payroll taxes' to your employer or to the benefits agency.

#### More information

For more information visit [belastingdienst.nl](http://belastingdienst.nl) and search for 'heffingskortingen' (tax credits; only available in Dutch).

### 1 Your data

*If your employer or the benefits agency has already completed your details, check the data and correct any possible errors.*

1a Name and initial(s)

1b Citizen Service Number  
(Burgerservicenummer or BSN)

1c Street and number

**Please note!** *If you have an address in the Netherlands as well as an address abroad, please read the explanation below.*

1d Postal code and town

1e Country and region   
*Complete only if you live abroad.*

1f Date of birth  -  -

1g Telephone number



## 2 Applying payroll tax reduction

2a Do you wish your employer or the benefits agency to take into account the payroll tax reduction? *Only 1 employer or benefit agency can apply it at the same time. Please also refer to the explanation below.*

Yes, from

No, from

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

## 3 Signature

After signing, submit this form to your employer or to the benefits agency.

Date

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Signature

Please sign within the box.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Explanatory notes

### Question 1c

If you live in the Netherlands as well as abroad, please state your Dutch address if you are a resident in the Netherlands. You are a resident of the Netherlands in the following situations:

- Your social and economic life is here. One example is that you live here with your family.
- You do not have a family but you are living here and it is your intention to continue living here for a longer period of time.

Enter your Dutch address.

You are not a resident of the Netherlands in the following situations:

- Your social and economic life is abroad. Typically, your family is living abroad and your children are going to school there.
- You are single and you live here for your work but you have no intention of settling down here.

Enter your address abroad.

### Question 2

Employees and benefit recipients are entitled to a tax credit, the so called payroll tax reduction. Your employer or the benefits agency automatically calculates the payroll tax reduction you are entitled to. You only get this reduction with 1 employer or benefits agency at the same time. Please specify whether you wish this employer or benefits agency to apply the payroll tax reduction.

#### Please note!

Are you receiving 2 or more benefit payments from the same benefits agency? Ask the benefits agency to which benefit payment best to apply the payroll tax reduction.

### Payroll tax reduction and provisional assessment

Do you start working and do you receive the general tax credit from us on monthly basis in the form of a provisional assessment? And does your employer apply the payroll tax reduction? In that case, you must immediately alter or stop the provisional tax assessment. Otherwise, you may get too much tax credit as your employer also settles (part of) the general tax credit with your wages. If you got too much credit, you have to pay us back.

### Payroll tax reduction and AOW benefit

If you are receiving an AOW benefit (old-age pension benefit pursuant to the General Old Age Pensions Act) as a single person or as a single parent, you may be entitled to tax credit for elderly persons. In that case it is best that the Social Insurance Bank (Sociale Verzekeringsbank) applies the payroll tax reduction.

### Payroll tax reduction and social assistance benefit

Do you start working in addition to having a social assistance benefit? Ask your employer to apply the payroll tax reduction. The Municipality will then take into account the payroll tax reduction that your employer applies.

#### Please note!

If you do not use the payroll tax reduction now, you can reclaim any overpaid tax after the end of the calendar year by way of your income tax return.

